

ALBION CENTRAL SCHOOL DISTRICT  
ALBION, NEW YORK 14411  
July 10, 2017 SUMMARY  
OF THE REGULAR BOARD OF EDUCATION MEETING

**MEETING CALL TO ORDER**

Board President, Mrs. Brown, called the meeting to order at 7:25 pm.

**PLEDGE TO THE FLAG**

**1. APPROVAL OF AGENDA**

**BOARD APPROVED**

**PUBLIC FORUM** - None

**2. APPROVAL OF BUSINESS ITEMS**

- A. Minutes of June 5, 2017 Regular Board Meeting
- B. Treasurer's Report May 2017
- C. Extra-Classroom Activity Fund Report for May 2017
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Budget Transfer Requests

**BOARD APPROVED**

**3. CORRESPONDENCE** - None

**4. PRESENTATIONS** - None

**5. COMMITTEE REPORTS**

- A. NYSSBA Board Appreciation Week - Mr. Sidari

Mr. Sidari shared with the Board that he had attended the NYSSBA Board Appreciation Week program held at the Memorial Art Gallery. It was a small, nice gathering with music, food and mingling with various other districts' board members. He had spoken briefly with a former Albion staff member's daughter who works with NYSSBA. He also provided information regarding a gentleman he met who does videos for NYSSBA. Mr. Sidari suggested the district could have a video which would be included in those shown at NYSSBA conventions in the future. He indicated the appreciation week was being recognized all over the state and was very interesting.

## B. Maintenance Committee Report

Mr. Bonnewell reported that the Maintenance Committee had met. A review was made of the Facility Plan for Safety and Security. The committee decided to move forward on the high tech security to protect students, staff and visitors. This will be an expenditure of the Smart Bond Act. A Smart Bond Committee will begin to be developed to assess the additional Smart Bond needs of the district.

## C. New Board Member Orientation Manual - Mrs. Weller

Mrs. Weller updated the Board on the progress of the New Board Member Orientation Manual. A corrected, final copy of the manual will be provided. Mrs. Weller noted that this manual is a work in progress and will be best utilized by the two newest members of the Board. She would like to have a progress report at three month, six month and one year intervals to make any relevant changes that may be needed. It was also recommended that an annual review be made by a board member to ensure the manual is kept current. It was suggested that the Board Process and Protocol Committee may best be able to make this review.

## 6. OLD BUSINESS - None

## 7. NEW BUSINESS

### A. Personnel

#### 1. Appointments:

##### a. Jessica Rushlow

Position: Elementary Education Teacher  
Certification: Early Childhood (Birth-2<sup>nd</sup>  
Grade, Initial; Childhood  
Education (Grades 1-6),  
Initial  
Probationary Period: 09/05/17 - 09/04/21  
Tenure Area: Elementary Education  
Salary: Step 1

##### b. Stacey Andrews

Position: CSE Clerk  
Start Date: 07/17/17  
Civil Service Classification: Competitive  
Probationary Period: 07/17/17 - 07/16/18  
Salary: \$34,000

2. Recall from Preferred Eligibility List:

- a. Brooke (Jablonski) Beatty  
Position: Physical Education Teacher

3. Department Chairpersons for 2017-2018:

- a. High School English - Kristin Roche
- b. High School Mathematics - Shelly Daggs
- c. High School Science - Ben DeJonge
- d. High School Occupational Education - Sherry Zayac
- e. High School Guidance - Eric Christiansen
- f. High School Social Studies - Alex Veltz
- g. Physical Education - Randy Knaak
- h. Middle School English - Chris Keller
- i. Middle School Social Studies - Bruce Pritchett
- j. Middle School Science - Liz Marquette
- k. Middle School Mathematics - Lisa Castricone
- l. K-12 Foreign Language - Brad Nickerson

4. Organizational Business Appointment

- a. Lee Anne Jedamski  
Position: CSE Training  
Effective: 07/31/17 - 6/30/18  
Rate: \$28 per hour

5. Additional Summer Staff Appointments:

- a. Jerald Dunn  
Position: Tech Support  
Salary: \$9.70 per hour  
Effective: 07/01/17
- b. Jacqueline Quintana Aragon  
Position: Student Cleaner  
Salary: \$9.70 per hour  
Effective: 07/01/17

6. Extra-curricular Appointments:

- a. Jonathan Trembley  
Position: 2<sup>nd</sup> Asst. Marching Band
- b. Lee Preston  
Position: 3<sup>rd</sup> Asst. Marching Band
- c. Samantha Seaman  
Position: MS Musical Assistant Tech

7. 2017 Summer Swim Program Instructors and Lifeguard  
Appointments:

**Summer Swim Program**

Position: Summer Swim Lesson Instructor **Carlos Burroughs**  
Dates: 07/10/2017 - 08/04/2017  
Monday - Friday  
Times: 9:00 am - 2:00 pm  
Salary: \$20 per hour

Position: Summer Swim Lesson Instructor **Donald Adams**  
Dates: 07/10/2017 - 08/04/2017  
Monday - Friday  
Times: 9:00 am - 2:00 pm  
Salary: \$20 per hour

Position: Competitive Swim Camp Instructor **Jay Kovaleski**  
Dates: 07/05/2017 - 08/03/2017  
Tuesday, Wednesday and Thursday  
Times: 3:00 pm - 4:30 pm (Grades 6-12)  
Salary: Based on Number of Participants

All Lifeguard positions will be filled from the following list of qualified individuals holding updated certification in Lifeguarding/First Aid and CPR/AED.

**Senior Lifeguards**

Donald Adams  
Carlos Burroughs  
Jennie Bennett  
Amy Jessmer  
Kelsey Schmitt  
Kelly Ricker  
Jay Kovaleski

**Junior Lifeguards**

Elizabeth Furmanski  
Lauren Becht  
Bailey Maier  
Tyler Kast  
Matthew Kovaleski  
Rylie Lear

Olivia Neidert  
Lucian Price  
Ann Capacci  
Sarah Graham

8. Notices of Retirement:

a. Debra Wood

Position: Physical Education Teacher @ MS  
Effective: 06/30/17

9. Substitutes:

Certified Substitute Teachers

- Irene Henion

Non-Certified Substitute Teachers

- Jessica Reigle

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

- None

**BOARD APPROVED**

B. Appropriation for Callable Bonds

**BOARD APPROVED** the appropriation from available fund balance \$2,375,000 for the early retirement of the 2008 Bond Issue CUSIP #013435 in keeping with the NYS Comptroller Audit Recommendation Implementation Plan item Number four (4).

C. 2017 Winter Athletic Bid

<b>Vendor</b>	<b>Items</b>	<b>Amount</b>
AdPro Sports	36 items	\$ 1,377.00
BSN Sports	24 items	\$ 182.40
Colorado Time System	5 items	\$ 4,160.00
Jim Dalberth Sporting Goods	18 items	\$ 715.14
Laux Sporting Goods	194 items	\$ 836.74
Medco Sports Medicine	132 items	\$ 2,036.76
Morley, Inc.	47 items	\$ 2,771.17
Riddell	18 items	\$ 301.50
Sportsman's	19 items	\$ 484.10
Toth's Sports	25 items	\$ 5,525.00
<b>TOTAL BID</b>		<b>\$ 18,389.81</b>

(15 companies received bid packets, 11 responded, 1 no bid)

**BOARD APPROVED** the vendors listed above as the low bidders for the 2017 Winter Athletic Bid.

D. Contract Approvals

- Superintendent
- District Central Office & Technical Employees Association
- Educational Support Staff

(Tabled for Executive Session)

E. Code of Conduct Revisions

## BOARD APPROVED

F. Albion Varsity Cross-Country Trip

- Pittsburgh, Schenley Oval 3.1  
Pittsburgh, PA, September 8-9, 2017

## BOARD APPROVED

G. Workfit Medical LLC 2017-2018 Contract

## BOARD APPROVED

H. Supplying Water to the Land Lab

Mr. Bonnewell informed the Board that he has received a request for assistance in getting water supplied to the FFA Land Lab. He has scheduled a meeting with Mr. Adam Krenning regarding this matter. Mr. Bonnewell would like to have the students in Mr. Krenning's FFA classes determine the best approach for this water supply. It would be a learning experience for the students to assess the resources available and make the best decision for obtaining the supply needed. Mr. Bonnewell will discuss this further with Mr. Krenning and report back to the Board with a timeline for completion of the project. In the interim, the water will continue to be supplied to the Land Lab by hand as it is currently being done.

I. Donation

## BOARD APPROVED

### **8. ADMINISTRATORS' REPORTS**

A. Building Principal Reports

Principals' reports were submitted for Board Members' information.

B. Attendance Report

The Attendance Report for the 2017-2018 school year was submitted for Board Members' information.

C. Superintendent's Report

- o Youth Assistance Program

Miss Leto reviewed information with the Board regarding the Youth Assistance Program. She indicated that tours have been made of the jail program by administration, counselors and students. The inmates are honest and speak openly. The tours included areas where inmates live, work, eat and receive an education. The YAP visits provide

students with information on how choices have long-term impact. Some of the topics covered include skipping school, stealing, drug use and peer pressure. ACS is presently working on a video which will be very controlled. Parents would be able to view the video and determine if it would be acceptable for their child to see it.

o Staff Development Days

Mr. Bonnewell reviewed with the Board the positive feedback received from Dr. Brown's visit to the school on June 22<sup>nd</sup>. A second visit is being planned for the fall. Mr. Bonnewell requested the Board's approval to expand the staff development from one day to two days on September 5<sup>th</sup> and 6<sup>th</sup>. This schedule would provide time for an additional presentation from Dr. Brown and still allow teachers appropriate time to prepare their classrooms. It would also enable the custodial staff to complete cleaning before the return of students. Students would then return to school on Thursday, September 7<sup>th</sup>. The Board approved Mr. Bonnewell's plan with the request that information be provided to parents sooner than later on the change of start date.

o Website Development

Mr. Bonnewell reviewed with the Board that work continues on the new website. Mr. Mark Vanacore and Mrs. Susan Starkweather Miller have been working together on completing the website and hope to have it finished, up and running in August.

**9. BOARD DATES**

DAY	DATE	EVENT	TIME
Monday	August 7, 2017	Regular Board of Education Meeting	7:00 pm
Tuesday	September 5, 2017	Welcome Back Teachers Professional Development Day	TBA
Wednesday	September 6, 2017	Professional Development Day	TBA
Thursday	September 7, 2017	First Day of School for Students	TBA
Monday	September 11, 2017	Regular Board of Education Meeting	7:00 pm
Monday	October 2, 2017	Regular Board of Education Meeting	7:00 pm

**10. EXECUTIVE SESSION WITH THE SUPERINTENDENT**

**BOARD APPROVED**

11. OPEN SESSION

BOARD APPROVED

D. Contract Approvals

- Superintendent

BOARD APPROVED

- District Central Office & Technical Employees Association
- Educational Support Staff

BOARD APPROVED

NYSSBA New Board Member Training

BOARD APPROVED

12. ADJOURNMENT

BOARD APPROVED