

ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
APRIL 03, 2017 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:02 pm.

PLEDGE TO THE FLAG

Mr. David Sidari, member of the Board, asked those present to observe a moment of silence in memory of Mrs. Janet Babcock who died March 23, 2017.

Mrs. Babcock worked as a teacher aide in our district for 24 years beginning in 1981. She served in a number of capacities, aiding classroom teachers and individual students. While much of her time was spent in our special needs classrooms, most people may remember her as the first face in the middle school from her role in the lobby of the building.

Mrs. Babcock was summed up in one of her observations as bringing a "positive, agreeable attitude...genuine, enthusiasm and interest in students' success." The observer added, "Students and I enjoy having her in the classroom."

RECOGNITION

High School Awards
Emily Blanchard - Leadership
Devin Ware - Character

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM - None

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of March 6, 2017 Regular Board Meeting
- B. Treasurer's Report February 2017
- C. Extra-Classroom Activity Fund Report for February 2017
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Budget Transfer Requests
- G. Fundraiser Requests

BOARD APPROVED

3. CORRESPONDENCE

- A. E-mail from Butts family
- B. National Honor Society Induction Invitation

4. PRESENTATIONS

- A. Student Art Work
 - Jacqueline Quintana Aragon - "Portrait" - pencil drawing
 - Isabella Prest - "Elephant" - pencil drawing

5. COMMITTEE REPORTS

- A. Audit Finance Committee

Mr. Liddle presented the recommendation for the ACSD 2017-2018 School Budget. He reviewed the three propositions for the budget in a Power Point presentation. A review of revenues and expenditures indicate increases in salaries and benefits, health insurance, special needs tuition, the Community Schools grant and BOCES tuition. Maintenance, utilities and debt service have all decreased. Overall, the budget has increased 2.67% while the tax levy is projected to increase 1.42%. The Budget Hearing is scheduled for May 9, 2017 at the High School LGI with Statewide Voting Day to be held May 16, 2017 from Noon to 8:00 pm in the Ronald L. Sodoma Elementary School, Conference Room A.

- B. Board Process and Protocol Committee

The Board Process and Protocol Committee reported that information has been drafted and will be presented to the Board at the May meeting.

6. OLD BUSINESS

- A. Board Goals/Workshop

Mrs. Brown reviewed with the Board that annual goals will need to be established for 2017-2018. She discussed with the Board having a NYSSBA workshop to facilitate the process. Further information will be provided to the Board following contact with NYSSBA on scheduling a workshop.

- A. BOCES Vote Time

The Annual BOCES Budget Vote and Election meeting was confirmed for Tuesday, April 25, 2016 at 7:00 am.

7. NEW BUSINESS

A. Personnel

TABLED FOR DISCUSSION IN EXECUTIVE SESSION

B. Annual School District Meeting Resolution
Proposition #1 2017-2018 School Budget
Proposition #2 Bus Purchase Reserve Fund
Proposition #4 Hoag Library

BE IT RESOLVED, on a motion by Mr. Dibley, seconded by Mrs. Weller, the Board of Education of Albion Central School District, Orleans and Genesee Counties, New York, declares:

Section 1. The vacancies and propositions hereinafter set forth are hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District on the 16th day of May, 2017.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

Notice is hereby given by the Board of Education of the Albion Central School District, Orleans County and Genesee County, New York, as follows:

Section 1: That the Annual Budget Hearing of the qualified voters of said School District shall be held in the LGI Room in the Charles C. D'Amico High School Building, 302 East Avenue, in Albion, New York, in said School District on the 9th day of May 2017, at 7:00 P.M. EDST, for the presentation of the proposed budget. Further, all propositions, resolutions, candidates for the office of Member of the Board of Education and the school budget, will be voted on during the Annual Meeting between the hours of 12:00 o'clock noon and 8:00 o'clock in the afternoon, EDST on Tuesday, May 16, 2017 at said Ronald L. Sodoma Elementary School Building, 324 East Avenue, Conference Room A, located at the community entrance on the south side of the Elementary School.

Section 2: That a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public monies, will be available to any resident of the District during the fourteen (14) days immediately preceding the Annual Meeting

except Saturday, Sunday or holidays, at each or any of the following locations:

1. High School, 302 East Avenue
2. Middle School, 254 East Avenue
3. Elementary School, 324 East Avenue
4. District Office, 324 East Avenue

The statement is available during the hours of 9:00 A.M. and 3:00 P.M. EDST.

Section 3: The following vacancy is to be filled on the Board of Education:

<u>Board Member Position</u>	<u>Term of Office</u>
Incumbent - Dean Dibley	Five Years
Incumbent - Marlene Seielstad	Five Years

Petitions nominating candidates for the office of Member of the Board of Education must be filed with the Clerk of the District no later than 5:00 P.M. EDST on April 17, 2017. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, must state the name and address of each signer, must state name and residence of the candidate; residence must be by house number (where one has been assigned) and by name of road, not RFD or PO Box. The candidates receiving the greatest number of votes shall be declared elected to the two vacant five (5) year terms.

Section 4: That the following propositions shall be presented to the voters of the District to be voted upon:

PROPOSITION No. 1 SCHOOL BUDGET

RESOLVED, that the Board of Education of the Albion Central School District of Orleans and Genesee Counties New York be authorized to expend the sum of thirty-four million, seven hundred ninety six thousand, six hundred seventy-six dollars (\$34,796,676) during the fiscal year 2017-18 and a general tax levied thereon.

PROPOSITION No. 2 BUS PURCHASE

RESOLVED, that the Board of Education be authorized to appropriate an amount of four hundred sixty thousand dollars (\$460,000) from the Albion Central School Bus Purchase Reserve Fund to purchase buses for the 2018-2019 school year.

PROPOSITION No. 3 HOAG LIBRARY

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education of Albion Central School District of Orleans County and Genesee Counties, New York, pursuant to the provisions of Section 259 of the

Education Law of the State of New York, be authorized and empowered to raise an annual sum of six hundred eighty seven thousand, two hundred eleven dollars (\$687,211) for library purposes; that this amount be raised by tax levy during the school year for support of the maintenance and operations of the Hoag Library of the Swan Library Association; and that this sum be in addition to the funds raised to meet the estimated expenditures of the School District, in the form commonly known as the School District Budget.

The vote upon the candidates and propositions to be submitted to the qualified voters shall be by ballot, or voting machines, and the District Clerk is hereby authorized and directed to have the necessary ballot labels prepared for said voting machines, in form corresponding as nearly as may be with the requirements of the Education Law of the State of New York and the voting machine rules.

Absentee ballots may be requested by mail from the District Clerk up to seven (7) days prior to the election at the following address:

Albion Central School District Clerk
324 East Avenue
Albion, New York 14411

Absentee ballots may be requested in person up to one (1) day prior to the election at the same address. Absentee ballots must be received by 5:00 P.M. the day of the election in the District Clerk's office at 324 East Avenue, in completed form to be considered valid.

Section 5: That the School District Clerk is hereby authorized and directed to cause notice to be given of said Annual District Meeting in substantially the form herein before prescribed, by publishing the same four times within the seven weeks next preceding such District Meeting, the first publication to be at least forty-five days before said meeting, in The Daily News, a newspaper having a general circulation in said School District, and by giving such other notice, as in such Clerk's discretion, may be deemed advisable.

Section 6: This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Margy Brown	VOTING	YES
Dean Dibley	VOTING	YES
Wendy Kirby	VOTING	YES
Marie Snyder	VOTING	YES

David Sidari	VOTING	YES
Marlene Seielstad	VOTING	YES
Linda Weller	VOTING	YES
Chantelle Sacco	VOTING	YES
Steven LaLonde	VOTING	YES

The resolution was thereupon declared duly.

BOARD APPROVED

C. Designation of Election Personnel

WHEREAS, the Board of Education of Albion Central School District, Orleans County, New York, has called an Annual District Meeting to be held on the 16th day of May 2017 and;

WHEREAS, it is now desired to provide for the appointment of inspectors of election for said Special District Meeting; NOW, THEREFORE,

BE IT RESOLVED, on a motion by Mrs. Snyder, seconded by Mrs. Seielstad, the Board of Education of Albion Central School District, Orleans County, New York, as follows:

Section 1. Margy Brown, a duly qualified voter of said School District, is hereby appointed as the permanent chairperson of the Annual Meeting and Special District Meeting referred to in the preambles hereof.

Section 2. The following named qualified voters of said School District are hereby appointed to act as inspectors of election of said Special District Meeting, so that there shall be at least two inspectors for each ballot box or voting machine to be used thereat:

Carol Neibert	Christina Snook	Linda Lewis
Laura Simboli	Nancy Moore	Megan Radder
Helen Wilkins	Sue Webster	Cindy Ishmael
Diane Stirk	Debra Schomske	Michele Powley

Section 3. Shawn E. Liddle is hereby designated as chief election inspector.

Section 4. The following named qualified voter of said School District is hereby appointed as assistant clerk of said Special District Meeting: Laura Marek

Section 5. Each inspector of election and assistant clerk appointed for said Special District Meeting, as herein provided, shall be entitled to compensation at their Board contracted rate of pay for each day actually and necessarily spent on the duties of his/her office. Compensation for inspectors without a Board

contract work rate shall be \$16 per hour. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said Special District Meeting.

Section 6. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Margy Brown	VOTING	YES
Dean Dibley	VOTING	YES
Wendy Kirby	VOTING	ABSTAINED
Marie Snyder	VOTING	YES
David Sidari	VOTING	ABSTAINED
Marlene Seielstad	VOTING	YES
Linda Weller	VOTING	ABSTAINED
Chantelle Sacco	VOTING	YES
Steven LaLonde	VOTING	YES

The resolution was thereupon declared duly.

BOARD APPROVED

D. Property Tax Report Card

BOARD APPROVED

E. 2017-2018 Orleans County Chamber of Commerce Dues

BOARD APPROVED

F. Football Field Trip

BOARD APPROVED

H. Volunteers

A list of volunteers was submitted for Board Members' information.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Board Members reviewed the building principals' monthly reports.

B. Attendance Report

The Attendance Report from September 2017 through February 2017 was submitted for Board Members' information.

C. Superintendent's Report

- o Code of Conduct Review
Superintendent Bonnewell reviewed with the Board that it is time for the annual review of the Code of Conduct. He will reach out to the building principals for any recommended changes and notify the Board Code of Conduct Committee to schedule a meeting.
- o Safety Enhancement Plan
Superintendent Bonnewell reviewed with the Board that he would like to schedule a meeting with the Maintenance and Operations Committee to review the safety enhancement plans for the facilities. A meeting date will be coordinated.
- o Bus Drivers' Appreciation Breakfast
Superintendent Bonnewell noted that the Bus Drivers' Appreciation breakfast will need to be rescheduled following cancellation due to the closing of school. It is anticipated that the breakfast will be rescheduled in May to accommodate the attendance of as many drivers as possible.
- o Notes from the Nest
Superintendent Bonnewell reviewed with the Board the possibility of adding a group to the alert system called "Notes from the Nest." This group would enable him to gather information from the buildings regarding updates on events taking place and other relevant information. This would be an optional group for parents to subscribe to.
- o Traffic at Elementary School Bus Circle
Superintendent Bonnewell reviewed with the Board safety issues that have been raised regarding traffic at the elementary school bus circle. Review of procedures and notifications will be made and police support will be requested to ensure the safety of arrival and departure of students.
- o Public Forum Response
Superintendent Bonnewell provided the Board with a copy of his letter of response to Vivian Rivers following the Public Forum at the March Board of Education meeting.
- o Professional Development Day
Superintendent Bonnewell discussed with the Board that a Professional Development day had been considered for May 26, 2017. It was not formally announced but given recent closings and the presenter canceling, it was recommended that a regular school day would be held. The Board concurred.

- o Website Development Update
 Superintendent Bonnewell reviewed the website development with the Board. Another school district website was provided to the Board for their review. This school website is built on a platform similar to what Albion Central School is looking to incorporate into our new website. Features of this site were shared and feedback requested from the Board following their review.
- o School Closings
 Superintendent Bonnewell reviewed school closing information with the Board. Mrs. Brown reviewed the school's policy on closings and Superintendent Bonnewell reviewed the process followed in determining when to close school. Parent and community concerns were shared regarding the timing of closing. A review will be made of the procedures followed and further information shared at a future Board meeting.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	April 17, 2017	Board Candidate Petitions Due	5:00 pm
Tuesday	April 18, 2017	Candidate Ballot Drawing District Office	10:00 am
Tuesday	April 25, 2017	Annual BOCES Budget Vote & Election	7:00 am
Monday	May 8, 2017 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Tuesday	May 9, 2017	Public Hearing HS LGI	7:00 pm
Monday	May 15, 2017	Audit Finance Committee Meeting	5:30 pm
Tuesday	May 16, 2017	Budget Vote ES Conf. A	Noon - 8:00 pm
Monday	May 22, 2017	Annual Honors Convocation Hickory Ridge	7:00 pm
Sunday	June 4, 2017	Baccalaureate First Presbyterian Church	7:00 pm
Monday	June 5, 2017	Annual Board of Education Recognition Reception ES Foyer	6:00 pm
Monday	June 5, 2017	Regular Board of Education Meeting	7:00 pm
Friday	June 16, 2017	Class Night MS Auditorium	7:00 pm
Tuesday	June 20, 2017	Kindergarten Graduation MS Auditorium	5:30 pm
Wednesday	June 21, 2017	Kindergarten Graduation MS Auditorium	5:30 pm

Friday	June 23, 2017	Graduation High School Gym	7:00 pm
Monday	July 10, 2017 (2 nd Monday)	Reorganizational Meeting	7:00 pm
Monday	July 10, 2017 (2 nd Monday)	Regular Board of Education Meeting	7:15 pm

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

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A. Personnel

1. Resignations:

- a. Emily Wemmer
 Position: English Teacher @ High School
 Effective: 06/30/17

2. Appointments:

- b. Bradley Pritchard
 Position: Middle School Principal
 Certifications: School District Leader,
 Professional
 School Building Leader,
 Initial
 Biology 7-12, Permanent
 Probationary Period: 07/01/17 - 06/30/21
 Tenure Area: Middle School Principal
 Salary: \$93,000
- c. Matthew Coniff
 Position: Latin
 Certifications: Latin 7-12, Professional
 English to Speakers of Other
 Languages, Professional
 Probationary Period: 09/05/17 - 09/04/21
 Tenure Area: Latin
 Salary: Step 3

4. Appointments:

- a. Katie Robinson
 Position: Orchestra Pit Accompanist
 Effective: 3/16/17 - 4/2/17

5. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- None

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

- Scott Marks
- Sarah McCormick
- Kelly Wright

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2. Appointments:

a. Joshua Green

Position: Social Studies Teacher
Certification: Social Studies 7-12, Initial
Probationary Period: 09/05/17 - 09/04/21
Tenure Area: Social Studies 7-12
Salary: Step 1

BOARD APPROVED

3. 2017-18 School Year Extra-curricular Appointments:

ALBION CENTRAL SCHOOL DISTRICT CLUB ADVISORS 2017-2018 SCHOOL YEAR	
ACTIVITY	ADVISOR
Play 9-12 Director	Gary Simboli
Play 9-12 Co-Director	Kathy Winans
Play 9-12 Assistant Director *	Shari Berg
Play 9-12 Choreographer *	Valerie Pettit
Play 9-12 Tech	
Play 9-12 Costumes	
Play 9-12 Tickets	Jill Albertson
Play 9-12 Set Design	Kim Nesbitt
Play 9-12 House Manager	Maureen Bennett
*only when the Fall play is a musical	
Musical 9-12 Director	Gary Simboli
Musical 9-12 Co-Director	Kathy Winans
Musical 9-12 Ass't Director	Shari Berg
Musical 9-12 Choreographer	Valerie Pettit
Musical 9-12 Tech	
Musical 9-12 Set Design	Kim Nesbitt
Musical 9-12 Costumes	
Musical 9-12 Conductor	Michael Thaine

Musical 9-12 Tickets	Valerie Rush
Musical 9-12 House Manager	Maureen Bennett
Marching Band	Michael Thaine
Marching Band - Ass't.	Lindsey Fix
Marching Band - Ass't. 2	
Marching Band - Ass't. 3	
Color Guard	Renee Liberti
Jazz Band A - H.S.	Michael Thaine
Jazz Band B - H.S.	Greg Martillotta
Jazz Band M.S.	Greg Martillotta
Acapella Choir	Gary Simboli
HS FFA	Adam Krenning
MS FFA	Cathy Schmitt
Yearbook H.S. 9-12	Roxanne Bieler
Yearbook M.S. 6-8	Leslie Gates .5 Mary Ann Jablonski .5
Signor Prize (American Legion Contest Prep)	Richard Gannon
HS Literary Magazine 9-12	Susan Sampson
MS Literary Magazine 6-8	Leslie Gates
H.S. Student Council 9-12	Sherry Zayac
M.S. Student Council 6-8	Christopher Keller
E.S. Leadership Club	Cathy Hryhorenko .5 Debra Perry .5
Honor Society 9-12	Suzanne Newton
Honor Society 7-8	Lisa Castricone
Mock Trial	Matthew Brooks
Advisor 9	Amber Sidari
Advisor 10	Jennifer Blanchard
Advisor 11	Valerie Pettit
Advisor 12	Kathy Winans
History Club - H.S.	Richard Gannon
History Club M.S. 7 th Gr.	Tim Archer
History Club M.S. 8 th Gr.	Bruce Pritchett
Multi-Cultural Club - ES	CarmenRose Brittan
Multi-Cultural Club - MS	Tina Burgett
Multi-Cultural Club - HS	Della Morales
Latin Club H.S.	
Spanish Club H.S.	Brad Nickerson
Japanese Club H.S.	Dana Martin

Latin Club 7-8	
Spanish Club 7-8	Theresa Christopher
M.S. Play Director	Carrie Kozody
M.S. Play Ass't. Director	Kevin Feder
M.S. Play Tech	Kamie Feder
M.S. House Manager	Maureen Bennett
M.S. Musical Director	Carrie Kozody
M.S. Musical Ass't. Director	Kevin Feder
M.S. Musical Tech	Kamie Feder
M.S. Musical Ass't. Tech	
M.S. Choreographer	
M.S. Musical Accompanist	
M.S. House Manager	Maureen Bennett
Masterminds	Suzanne Newton
JV Masterminds	Shawn Ragonese
MS Chess Club	Christopher Keller
HS Chess Club	Shelly Daggs
M.S. Science Olympiad	Jeremy Petrus
Interact	Timothy Archer
Technology Club H.S.	Adam Krenning
Multi Media Club M.S.	Jonathan Sanford
Ropes Course	Randy Knaak
Elementary School Safety Patrol	Robin Bower
M.S. Bookstore	Mary Ann Jablonski
K-5 Yearbook	James Wood
HS Bowling Club	Shelly Daggs .5 Ann Capacci .5
HS Art Club	Athena Nichols, Ph.D.
Running/Fitness Club	Mark Hryvniak
HS Broadcasting Club	
HS Engineering Club	

BOARD APPROVED

BOARD TABLED 2017-2018 ATHLETIC EXTRA-CURRICULAR APPOINTMENTS

12. ADJOURNMENT

BOARD APPROVED