

ALBION CENTRAL SCHOOL DISTRICT  
ALBION, NEW YORK 14411  
FEBRUARY 06, 2017 SUMMARY  
OF THE REGULAR BOARD OF EDUCATION MEETING

**MEETING CALL TO ORDER**

Board President, Mrs. Margy Brown, called the meeting to order at 7:02 pm.

**PLEDGE TO THE FLAG**

**RECOGNITION**

**ELEMENTARY SCHOOL STUDENT AWARDS**

Zackary Baron - Leadership Award

Hailey Walker - Character Award

Mrs. Brown explained to students and others present that Board meetings are held open to the public but are not public meetings. Board meetings enable the Board to have discussion on matters that involve the district. Opportunity is given to the public to address the Board by filling out a purple Public Forum sheet available at the door before the meeting begins. This sheet should be given to Mrs. Starkweather Miller and she will ensure that Ms. Ishmael receives it and provides it to the Board President. At the appropriate time in the meeting, the information provided in the Public Forum sheet will be presented.

**1. APPROVAL OF AGENDA**

**BOARD APPROVED**

**PUBLIC FORUM** - None

**2. APPROVAL OF BUSINESS ITEMS**

- A. Minutes of January 9, 2017 Regular Board Meeting
- B. Treasurer's Report December 2016
- C. Extra-Classroom Activity Fund Report December 2016
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Building Use Requests
- G. Fundraiser Requests
- H. Textbook Requests

**BOARD APPROVED**

**3. CORRESPONDENCE** - None

4. PRESENTATIONS - None

5. COMMITTEE REPORTS

A. Finance and Audit Committee Report

Mr. Shawn Liddle, Assistant Superintendent for Business, reported that the Finance and Audit Committee had met. The first meeting held reviewed initial information on the two largest revenue sources, state aid and taxes. The Governor is proposing to change the foundation aid formula seeking to make it fairer to school districts. Mr. Liddle also reviewed a Draft Tax Cap/Tax Compliance sheet with the Board. Although it is not anticipated, the draft indicated Albion would have the option to increase its levy by \$352,099 (4.2%) and still be under the tax cap. The tax rate has been frozen or reduced 9 of the past 10 years. The district will begin the budget process with a \$450,000 increase in state aid which comprises 1.3% of the budget. Once the expenditures are determined, a draft budget is expected within the next couple of weeks.

6. OLD BUSINESS

A. Construction Bid Approval

Kirk Narburgh, partner with King & King Architects, reviewed with the Board the rebids that had been received. Mr. Narburgh provided a spreadsheet and packet that detailed the base bids and alternates provided by the General Construction, Electrical, HVAC and Environmental contractors.

| Trade     | Contractor               | Base Bid Price |
|-----------|--------------------------|----------------|
| Site Work | DiFiore Construction Co. | \$1,314,200    |
| Plumbing  | Willett Builders         | \$272,500      |

**BOARD APPROVED** the above as the low responsible bidders for the district-wide construction project bid on November 22, 2016, and authorized the district clerk to sign contracts for the same.

| Trade                | Contractor                  | Base Bid Price |
|----------------------|-----------------------------|----------------|
| General Construction | Holdsworth Klimowski Co.    | \$3,713,000    |
| Environmental        | Marc Cerrone                | \$847,000      |
| HVAC/Mechanical      | Bell Mechanical Contractors | \$514,400      |
| Electric             | Suburban Electric of Albion | \$1,419,000    |

**BOARD APPROVED** the above as the low responsible bidders for the district-wide construction project bid on January 24, 2017, accepting alternates 2, 4, 6b, 7a, 8a and 8b, and authorized the district clerk to sign contracts for the same.

B. Additional Field Experience Teachers & Observers  
Board Members reviewed a list of additional Field Experience Teachers and Observers.

**7. NEW BUSINESS**

A. Personnel

1. 2016-2017 Elementary School Before and After-School Activities Program Appointments to supervise activities before and after school at a rate of \$25 per hour which may include planning at \$10 per half hour:

- a. Mark Skurzewski
- b. Kamie Feder
- c. Tina Burgett
- d. Adam Krenning
- e. Amber Sidari

2. Leave of Absence:

- a. Megan Zambito  
Position: Vocal Music Teacher @ ES  
Leave: Unpaid Leave  
Dates: 01/26/17 - 04/18/17

3. Extracurricular Appointment:

- a. David Kozar  
Position: JV Baseball Supporting Coach  
Stipend: \$400

4. Substitutes:

Certified Substitute Teachers

- Joseph Martillotta

Non-Certified Substitute Teachers

- None

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

- Annaliese Mergler - Clerical, Aide

**BOARD APPROVED**

B. Memorandum of Agreement - CTLE

**BOARD APPROVED**

C. Memorandum of Agreement - Please Preside  
**BOARD APPROVED**

D. Sunday Field Trip Request - Girls on the Run  
**BOARD APPROVED**

E. Sunday Trip Request - Albion Varsity Football  
**BOARD APPROVED**

F. FFA Field Trip Request  
**BOARD APPROVED**

G. Varsity Softball Trip Request  
**BOARD APPROVED**

H. NYSSBA Capital Conference Attendance - Mr. Sidari  
**BOARD APPROVED Mr. David Sidari's request to attend the NYSSBA Capital Conference in Albany, New York, February 12-13, 2017.**

I. Jason M. Johnston Memorial Scholarship  
J. Robert Van Deusen Scholarship - Update  
**BOARD ACCEPTED the Jason M. Johnston Memorial Scholarship established by the Albion Elks Riders and the Robert Van Deusen Scholarship Update.**

H. Volunteers  
Board Members reviewed a list of volunteers.

## **8. ADMINISTRATORS' REPORTS**

A. Building Principal Reports  
Board Members reviewed the building principals' monthly reports.

B. Attendance Report  
Board Members reviewed the Attendance Report for September through December 2016.

C. Superintendent's Report

- o Girls' Basketball Sectional Final - (Sunday, March 5, 2017)  
Mr. Bonnewell discussed with the Board that there is a possibility of the Girls' Basketball team going to the Sectional Final on Sunday, March 5, 2017. The Board has given a blanket approval in the past for any Sunday sectional sports contests.

- o Bus Drivers' Breakfast  
Mr. Bonnewell reviewed with the Board the tentative scheduling of the annual Bus Drivers' Breakfast. The Board confirmed that the breakfast will be scheduled for Thursday, March 9, 2017 at 10:00 am.
- o Website Development  
Mr. Bonnewell reviewed with the Board that Campus Suite has been chosen as the provider for the development of the new school website. This provider offers mobile responsive auto adjustment for phone, tablet, or computer. It will allow personnel to create pages for classes, clubs and individual buildings. It is intuitive and meets the requirements under the ADA offering the easiest interaction. It is planned that the new website will be running by the beginning of the next school year.
- o BOCES Tour  
Mr. Bonnewell provided the Board with an itinerary for a BOCES tour to be held by Dr. Clark Godshall on March 9, 2017. Additional reminders will be sent in future Updates to the Board for any member interested in attending.

**9. BOARD DATES**

| <b>DAY</b> | <b>DATE</b>       | <b>EVENT</b>                                      | <b>TIME</b>    |
|------------|-------------------|---|----------------|
| Monday     | February 6, 2017  | Audit Finance Committee Meeting - <b>CANCELED</b> | <b>5:30 pm</b> |
| Monday     | February 6, 2017  | Regular Board of Education Meeting                | 7:00 pm        |
| Monday,    | February 27, 2017 | Audit Finance Committee Meeting                   | <b>5:30 pm</b> |
| Monday     | March 6, 2017     | Regular Board of Education Meeting                | 7:00 pm        |
| Thursday   | March 9, 2017     | Annual Bus Drivers' Breakfast<br>HS Café          | 10:00 am       |
| Monday     | March 13, 2017    | Audit Finance Committee Meeting                   | <b>5:30 pm</b> |
| Monday     | April 3, 2017     | Regular Board of Education Meeting                | 7:00 pm        |
| Tuesday    | April 25, 2017    | Annual BOCES Budget Vote & Election               | TBD            |

**BOARD APPROVED**

Mrs. Weller reviewed with the Board information she had obtained from the communication workshop she attended at the NYSSBA Convention. She mentioned that several full school boards and Superintendents were in attendance. One of the key things she took from the workshop was the importance of communication with the community. The workshop provided information relative to the importance of social media and its use in sharing and distributing ideas.

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

Mr. Liddle was excused from Executive Session at 9:55 pm.

11. OPEN SESSION

BOARD APPROVED

12. ADJOURNMENT

BOARD APPROVED