

ALBION CENTRAL SCHOOL DISTRICT  
ALBION, NEW YORK 14411  
JANUARY 9, 2017 SUMMARY  
OF THE REGULAR BOARD OF EDUCATION MEETING

**MEETING CALL TO ORDER**

Board President, Mrs. Margy Brown, called the meeting to order at 7:01 pm.

**PLEDGE TO THE FLAG**

**RECOGNITION**

**HIGH SCHOOL STUDENT AWARDS**

Leadership - Joseph Madejski

Character - Angela Tarricone

**1. APPROVAL OF AGENDA**

**BOARD APPROVED**

**PUBLIC FORUM**

Mrs. Pamela Mulka, a resident of the district and parent of children who attend ACS, requested additional information regarding the grant training referenced during the meeting. She asked about the use of survey monkey to see what teachers' thoughts would be regarding what would be best for the students and for the teachers. Administrators explained that survey monkey has been used for some information gathering but that professional development opportunities are developed through department conversations, needs identified in teacher observations, in response to educational changes, and conversations with teachers giving input and sharing ideas. Teachers can also suggest workshops to receive and/or to offer as professional development opportunities.

Mr. Joseph Marvin, a resident of the district, inquired about the 40-day limit a substitute can teach in the district. He asked if these days can be extended. Mr. Bonnewell explained that an uncertified substitute is capped at the number of days they can work in a single district by the State Education Department. He explained that the state is working to increase the number of days a non-certified substitute can work but that information was not available to share at this point. Mr. Bonnewell further explained that a substitute can work their allowed days in our district and then move to other districts where they can work the same number of days. The limit applies to work by a substitute in a district, not the total number of days a substitute works.

## **2. APPROVAL OF BUSINESS ITEMS**

- A. Minutes of November 7, 2016 Regular Board Meeting  
Record of December 5, 2016 Non-Quorum Session  
Minutes of December 12, 2016 Special Board Meeting
- B. Treasurer's Report October 2016  
Treasurer's Report November 2016
- C. Quarterly Revenue and Expenditure Reports
- D. Extra-Classroom Activity Fund Report for October 2016  
Extra-Classroom Activity Fund Report for November 2016
- E. CSE & CPSE Recommendations November 2016  
CSE & CPSE Recommendations December 2016
- F. Committee on Special Education Referral Information -  
November 2016  
Committee on Special Education Referral Information -  
December 2016
- G. Budget Transfer Request
- H. Fundraiser Request - December 2016  
Fundraiser Requests - January 2017
- I. Textbook Request
- J. Building Use Requests

## **BOARD APPROVED**

### **3. CORRESPONDENCE** - None

### **4. PRESENTATIONS** - None

### **5. COMMITTEE REPORTS**

Mrs. Brown thanked the Board members for their participation in the recent Board Development workshop. Several members affirmed the benefit of the session.

Niagara Orleans School Boards Association Legislative  
Breakfast

Information was provided to the Board regarding the Niagara Orleans School Boards Association Legislative Breakfast. Any Board member interested in attending was requested to confirm with Ms. Ishmael as soon as possible to be registered.

### **6. OLD BUSINESS** - None

## 7. NEW BUSINESS

### A. Personnel - December 2016

#### 1. Notice of Resignations:

##### a. Shari Berg

Position: Play 9-12 Assistant Director  
Effective: 11/16/16

#### 2. Appointments:

##### a. Tammie Golden

Position: Long-Term Substitute Teacher  
at MS (K. Kraus)  
Certification: Pre-K, Kindergarten and  
Grades 1-6, Permanent  
Health, Permanent

#### 3. Elementary School Additional Duty Positions:

##### a. April Griggs

Position: Elementary School Girls Group  
Combination Grades 4 & 5 Supervisor  
Dates: 12/06/16 - 02/09/17  
(18 Sessions - Tuesdays/Thursdays)  
Time: 3:40 pm - 4:40 pm  
Salary: STIPEND provided by Title I Grant  
\$25 per hour - 18 Sessions  
\$10 planning ½ hour - 5 Sessions

##### b. Jennifer Lamont

Position: Elementary School Girls Group  
Combination Grades 4 & 5 Supervisor  
Dates: 12/06/16 - 02/09/17  
(18 Sessions - Tuesdays/Thursdays)  
Time: 3:40 pm - 4:40 pm  
Salary: STIPEND provided by Title I Grant  
\$25 per hour - 18 Sessions  
\$10 planning ½ hour - 5 Sessions

##### c. Tammorah Neal

Position: Elementary School Girls Group  
Combination Grades 4 & 5 Supervisor  
Dates: 12/06/16 - 02/09/17  
(18 Sessions - Tuesdays/Thursdays)  
Time: 3:40 pm - 4:40 pm  
Salary: STIPEND provided by Title I Grant  
\$25 per hour - 18 Sessions  
\$10 planning ½ hour - 5 Sessions

d. Wendy O'Hearn  
Position: Elementary School Girls Group  
Combination Grades 4 & 5 Supervisor  
Dates: 12/06/16 - 02/09/17  
(18 Sessions - Tuesdays/Thursdays)  
Time: 3:40 pm - 4:40 pm  
Salary: STIPEND provided by Title I Grant  
\$25 per hour - 18 Sessions  
\$10 planning ½ hour - 5 Sessions

e. Scott Green  
Position: Elementary School Boys Group  
Combination Grades 4 & 5 Supervisor  
Dates: 12/06/16 - 02/09/17  
(18 Sessions - Tuesdays/Thursdays)  
Time: 3:40 pm - 4:40 pm  
Salary: STIPEND provided by Title I Grant  
\$25 per hour - 18 Sessions  
\$10 planning ½ hour - 5 Sessions

4. Extracurricular Appointments:

a. Michael Fahy  
Position: Head JV Baseball  
Salary: Step 1

5. Leave Requests:

a. Kathryn Kraus  
Position: English Teacher @ MS  
Leave: Child Rearing Leave  
(follows maternity leave)  
Dates: 11/22/16 - 04/17/17

6. Substitutes:

Certified Substitute Teachers

Non-Certified Substitute Teachers

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

- William J. Allport
- Jonathan D. Wasnock

Personnel - January 2017

1. 2016-2017 Elementary School Before and After-School Activities Program Appointments to supervise activities before and after school at a rate of \$ 25 per hour which may include planning at \$10 per half hour:

- a. Toni Plummer
- b. Jennifer McGuire
- c. Jeff Radder
- d. Chris Keller
- e. Samantha Seaman
- f. Don Adams
- g. Lucian Price
- h. Lee Sheehan
- i. Julie Keller
- j. Jennifer Waters
- k. Tammy Neal
- l. Lynn DiBella
- m. Kim Burrell
- n. Dana Martin
- o. Sherry Zayac
- p. Cathy Hryhorenko
- q. Wendy O'Hearn
- r. Robin Bower

2. 2016-2017 Middle School Structured Homework Support Program Appointments to provide Structured Homework Support at a rate of \$25 per hour with no planning required:

- a. Dawn Squicciarini
- b. Bruce Pritchett
- c. Theresa Christopher
- d. Hillary Fiegl
- e. Bonnie Baldwin
- f. Leslie Gates
- g. Barb Wesolowski

3. Notice of Retirements:

- a. Virginia Bauer  
Position: Cleaner @ Elementary School  
Effective: 08/31/17
- b. Lee Anne Jedamski  
Position: CSE Secretary  
Effective: 07/28/17

4. Substitutes:

Certified Substitute Teachers

- Jennifer A. Ward

Non-Certified Substitute Teachers

- Amber C. Marvin

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

- Christine R. Edwards

**BOARD APPROVED**

A. Standard Work Day Resolution

TITLE	NAME	STANDARD WORK DAY	TERM BEGINS/ ENDS	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	DAYS/ MONTH (based on Record of Activities)
Auditor	Carol Neibert	7.5	07/01/16 - 06/30/17	N	.20
School Tax Collector	Diane Stirk	7.5	07/01/16 - 06/30/17	N	3.41

**BOARD ESTABLISHED the above as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the deputy clerk of this body.**

B. Single Audit Report

**BOARD ACCEPTED the Single Audit Report as recommended by Assistant Superintendent, Mr. Liddle, as prepared by the Raymond F. Wager, CPA, P.C. Firm for the year ended June 30, 2016.**

C. Extra-Classroom Activity Funds Report

**BOARD ACCEPTED the Extra-Classroom Activity Funds Financial Report as recommended by Assistant Superintendent, Mr. Liddle, as prepared by the Raymond F. Wager, CPA, P.C. Firm for the year ended June 30, 2016.**

D. High School Athletics Petty Cash Fund Resolution

**BOARD APPROVED the High School Athletics Petty Cash Fund be increased from \$100.00 to \$200.00.**

#### E. Donations

- 1) Coats, Gloves, Nurses' Office Supplies for Elementary School
- 2) Coats, Socks and Underwear for Elementary School

### BOARD APPROVED

#### G. 2017 Spring Field Experience Students

A list of 2017 Spring Field Experience Students was submitted and reviewed for Board Members' information.

#### H. Volunteers

A list of volunteers was submitted and reviewed for Board Members' information.

### 8. ADMINISTRATORS' REPORTS

#### A. Building Principal Reports

Building Principal Reports were submitted and reviewed for Board Members' information.

#### B. Attendance Report

The Attendance Reports for November through December 2016 were submitted for Board Members' information.

#### C. Superintendent's Report

- o Community Schools Set Aside Funds  
Mr. Bonnewell reviewed with the Board the criteria for use of the Community Schools Set Aside Funds. He outlined various activities that will be offered to students and parents as well as professional development opportunities for teachers.
- o Building Project  
Mr. Bonnewell reviewed the re-bid process with the Board. The bids are scheduled to be opened on Tuesday, January 24<sup>th</sup>. All bid opening information is anticipated to be ready for follow up with the Board at the February meeting.
- o Substitute Teacher Shortage  
Mr. Bonnewell reviewed with the Board that there is a shortage of substitute teachers area-wide. Out of the box approaches and changes will need to be made to obtain substitute teachers. He will report back on potential solutions at the February Board meeting.

o Website Development

Mr. Bonnewell reviewed with the Board that there is ongoing review of potential user-friendly providers regarding the school's website. Once the tech side of the search is complete, administration will review and determine which provider is best for development of the school's website.

**9. BOARD DATES**

<b>DAY</b>	<b>DATE</b>	<b>EVENT</b>	<b>TIME</b>
Saturday	January 7, 2017	Board of Education Retreat	<b>8:00 am</b>
Monday	January 9, 2017	Regular Board of Education Meeting	7:00 pm
Monday	January 23, 2017	Audit Finance Committee Meeting	<b>5:30 pm</b>
Saturday	January 28, 2017	NOSBA's Annual Legislative Breakfast <i>Cornell Cooperative Extension Lockport, NY</i>	<b>8:00 am</b>
Monday	February 6, 2017	Audit Finance Committee Meeting	<b>5:30 pm</b>
Monday	February 6, 2017	Regular Board of Education Meeting	7:00 pm
Monday	February 27, 2017	Audit Finance Committee Meeting	<b>5:30 pm</b>
Monday	March 6, 2017	Regular Board of Education Meeting	7:00 pm
Monday	March 13, 2017	Audit Finance Committee Meeting	<b>5:30 pm</b>

**BOARD APPROVED**

**10. EXECUTIVE SESSION WITH THE SUPERINTENDENT**

**BOARD APPROVED**

**11. OPEN SESSION**

**BOARD APPROVED**

**12. ADJOURNMENT**

**BOARD APPROVED**