

ALBION CENTRAL SCHOOL DISTRICT  
ALBION, NEW YORK 14411  
APRIL 04, 2016 SUMMARY  
OF THE REGULAR BOARD OF EDUCATION MEETING

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:03 pm.

**PLEDGE TO THE FLAG**

Mrs. Margy Brown, Board President asked those present to observe a moment of silence in memory of Mrs. Ingeborg Hume. Mrs. Hume was born in Germany and was a graduate of Rochester's West High School, Ohio State and the University of Rochester. She began her teaching career as a first grade teacher in Rochester and came to ACS as a kindergarten teacher after a period of time at Kendall Central School. Mrs. Hume taught kindergarten and first grade at ACS from September of 1970 until her retirement in July of 1991. It was noted by a former Principal that Mrs. Hume expressed warmth and concern for children, patience and determination. It was also noted that her planning, reasonable expectations and concern for others were some of her strong points.

**RECOGNITION**

High School Awards

Miranda Allen - Leadership  
Sam Slick - Character

**1. APPROVAL OF AGENDA**

**BOARD APPROVED**

PUBLIC FORUM

Mrs. Betty Sue Miller, Director of the Hoag Library, addressed the Board regarding a new "Check Out Challenge" program at the library. The program is an effort being made by the twenty-two libraries in the Nioga System to reach people from 10 - 25 years of age. Mrs. Miller explained that the program encourages visits to the library by providing a punch card that contains seven challenges. Examples were given regarding the challenges.

A postcard regarding the program was distributed to members of the Board for review. Mrs. Miller requested the Board's consideration to allow her to come into lunch periods at school to distribute the postcards as opposed to mailing or requesting distribution by the school. She also requested consideration for permission to distribute materials regarding the library's summer reading program.

Mrs. Brown thanked Mrs. Miller for the information provided to the Board.

## **2. APPROVAL OF BUSINESS ITEMS**

- A. Minutes of March 7, 2016 Regular Board Meeting
- B. Treasurer's Report February 2016
- C. Extra-Classroom Activity Fund Report for February 2016
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information

### **BOARD APPROVED**

- F. Building Use Requests

### **BOARD APPROVED**

## **3. CORRESPONDENCE**

Mrs. Brown reviewed with the Board that she had received a letter from a community member that contained no return address or contact information. The letter requested the school district address issues in the correspondence. However, contact information would be necessary to properly address the concerns outlined. The Board is more than happy to discuss issues and suggestions with the community but there is a need to have contact information in order to respond to concerns.

## **4. PRESENTATIONS**

## **5. COMMITTEE REPORTS**

- A. Audit Finance Committee

Mr. Liddle presented the recommendation for the ACSD 2016-2017 School Budget. He reviewed the three propositions in a Power Point presentation. He noted that instruction and transportation costs have increased while the general support, maintenance and debt service categories have decreased. The Tax Levy is projected to remain the same as last year. The Budget Hearing is scheduled for May 10, 2016 at the High School LGI with Statewide Voting Day to be held May 17, 2016 from Noon to 8:00 pm in the Ronald L. Sodoma Elementary School Conference Room A.

- B. Board Process and Protocol Committee

The Board Process and Protocol Committee reported that they had not completed work on a new description for their committee.

## **6. OLD BUSINESS**

- A. Additional Field Experience Teachers & Observers

Board Members reviewed a list of additional Field Experience Teachers and Observers.

## B. Board Goals

Mrs. Brown reviewed that Technology, Literacy, Communication and Safety are the goals the Board is focusing on. Mrs. Brown requested that information be submitted to her as soon as possible so that the Board Goals can be turned over to Mr. Bonnewell and Miss Leto for them to share with the school buildings.

## C. BOCES Vote Time

The Annual BOCES Budget Vote and Election meeting was confirmed for Tuesday, April 26, 2016 at 6:45 am. Additional information will be presented to the Board for their consideration and approval at this meeting.

## 7. NEW BUSINESS

### A. Personnel

#### 1. Resignations:

- a. Anna Foster  
Position: RPN @ Middle School  
Effective: 03/16/16

#### 2. Leave Request:

- a. Lindsay Weise  
Position: Math Teacher @ HS  
Leave: Maternity Leave (Family Medical Leave)  
Dates: 02/23/16 - 06/30/16

#### 3. Appointments:

- a. Tabled consideration of RPN appointment
- b. Michael Fahy  
Position: Long-Term Substitute Teacher  
at HS (L. Weise)  
Dates: 3/31/16 - 06/30/16  
Certification: Mathematics 7-12 (Initial)

#### 4. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Meg K. Logan

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

- Jenny L. Ettinger
- Rhonda L. Grammatico

**BOARD APPROVED**

- B. Annual School District Meeting Resolution
  - Proposition #1 2016-2017 School Budget
  - Proposition #2 Bus Purchase Reserve Fund
  - Proposition #4 Hoag Library

BE IT RESOLVED, that the Board of Education of the Albion Central School District, Orleans and Genesee Counties, New York, declares:

Section 1. The vacancies and propositions hereinafter set forth are hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District on the 17<sup>th</sup> day of May, 2016.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

.....

Notice is hereby given by the Board of Education of the Albion Central School District, Orleans County and Genesee County, New York, as follows:

Section 1: That the Annual Budget Hearing of the qualified voters of said School District shall be held in the LGI Room in the Charles C. D'Amico High School Building, 302 East Avenue, in Albion, New York, in said School District on the 10<sup>th</sup> day of May 2016, at 7:00 P.M. EDST, for the presentation of the proposed budget. Further, all propositions, resolutions, candidates for the office of Member of the Board of Education and the school budget, will be voted on during the Annual Meeting between the hours of 12:00 o'clock noon and 8:00 o'clock in the afternoon, EDST on Tuesday, May 17, 2016 at said Ronald L. Sodoma Elementary School Building, 324 East Avenue, Conference Room A, located at the community entrance on the south side of the Elementary School.

Section 2: That a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public monies, will be available to any resident of the District during the fourteen (14) days immediately preceding the Annual Meeting except Saturday, Sunday or holidays, at each or any of the following locations:

1. High School, 302 East Avenue
2. Middle School, 254 East Avenue
3. Elementary School, 324 East Avenue
4. District Office, 324 East Avenue

The statement is available during the hours of 9:00 A.M. and 3:00 P.M. EDST.

Section 3: The following vacancy is to be filled on the Board of Education:

Board Member Position  
Incumbent- Brenda McQuillan

Term of Office  
Five Years

Petitions nominating candidates for the office of Member of the Board of Education must be filed with the Clerk of the District no later than 5:00 P.M. EDST on April 18, 2016. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, must state the name and address of each signer, must state name and residence of the candidate; residence must be by house number (where one has been assigned) and by name of road, not RFD or PO Box. The candidate receiving the greatest number of votes shall be declared elected to the vacant five (5) year term.

Section 4: That the following propositions shall be presented to the voters of the District to be voted upon:

PROPOSITION No. 1 SCHOOL BUDGET

RESOLVED, that the Board of Education of the Albion Central School District of Orleans and Genesee Counties New York be authorized to expend the sum of thirty-three million, eight hundred ninety thousand, nine hundred ninety dollars (\$33,890,990) during the fiscal year 2016-17 and a general tax levied thereon.

PROPOSITION No. 2 BUS PURCHASE

RESOLVED, that the Board of Education be authorized to appropriate an amount of four hundred sixty thousand dollars (\$460,000) from the Albion Central School Bus Purchase Reserve Fund to purchase buses for the 2017-2018 school year.

PROPOSITION No. 3 HOAG LIBRARY

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education of Albion Central School District of Orleans County and Genesee Counties, New York, pursuant to the provisions of Section 259 of the Education Law of the State of New York, be authorized and empowered to raise an annual sum of six hundred eighty seven thousand, two hundred eleven dollars (\$687,211) for library purposes; that this amount be raised by tax levy during the school year for support of the maintenance and operations of the Hoag Library of the Swan Library Association; and that this sum be in addition to the funds raised to meet the estimated expenditures of the School District, in the form commonly known as the School District Budget.

The vote upon the candidates and propositions to be submitted to the qualified voters shall be by ballot, or voting machines, and the District Clerk is hereby authorized and directed to have the necessary ballot labels prepared for said voting machines, in form corresponding as nearly as may be with the requirements of the Education Law of the State of New York and the voting machine rules.

Absentee ballots may be requested by mail from the District Clerk up to seven (7) days prior to the election at the following address:

Albion Central School District Clerk  
324 East Avenue  
Albion, New York 14411

Absentee ballots may be requested in person up to one (1) day prior to the election at the same address. Absentee ballots must be received by 5:00 P.M. the day of the election in the District Clerk's office at 324 East Avenue, in completed form to be considered valid.

Section 5: That the School District Clerk is hereby authorized and directed to cause notice to be given of said Annual District Meeting in substantially the form herein before prescribed, by publishing the same four times within the seven weeks next preceding such District Meeting, the first publication to be at least forty-five days before said meeting, in The Daily News, a newspaper having a general circulation in said School District, and by giving such other notice, as in such Clerk's discretion, may be deemed advisable.

Section 6: This resolution shall take effect immediately.

## BOARD APPROVED

### C. Designation of Election Personnel

WHEREAS, the Board of Education of Albion Central School District, Orleans County, New York, has called an Annual District Meeting to be held on the 17<sup>th</sup> day of May 2016 and;

WHEREAS, it is now desired to provide for the appointment of inspectors of election for said Special District Meeting; NOW, THEREFORE,

BE IT RESOLVED, that the Board of Education of Albion Central School District, Orleans County, New York, declares as follows:

Section 1. Margy Brown, a duly qualified voter of said School District, is hereby appointed as the permanent chairperson of the Annual Meeting and Special District Meeting referred to in the preambles hereof.

Section 2. The following named qualified voters of said School District are hereby appointed to act as inspectors of election of said Special District Meeting, so that there shall be at least two inspectors for each ballot box or voting machine to be used thereat:

Carol Neibert	Christina Snook	Linda Lewis	Rita Dumont
Joyce Gehl	Nancy Moore	Maralee Hicks	Helen Wilkins
Sue Webster	Cindy Ishmael	Diane Stirk	Maureen Bennett
Debra Schomske	Mary Ann Donnelly	Laura Simboli	

Section 3. Shawn E. Liddle is hereby designated as chief election inspector.

Section 4. The following named qualified voter of said School District is hereby appointed as assistant clerk of said Special District Meeting:  
Laura Marek

Section 5. Each inspector of election and assistant clerk appointed for said Special District Meeting, as herein provided, shall be entitled to compensation at their Board contracted rate of pay for each day actually and necessarily spent on the duties of his/her office. Compensation for inspectors without a Board contract work rate shall be \$16 per hour. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said Special District Meeting.

Section 6. This resolution shall take effect immediately.

**BOARD APPROVED**

D. Property Tax Report Card

**BOARD APPROVED**

E. Donation

- 1) Hats, Gloves and Scarves from  
West Barre United Methodist Women

**BOARD ACCEPTED**

F. FFA Field Trip

**BOARD APPROVED** the FFA Field Trip Request on April 14-16, 2016 to Syracuse, New York.

G. Lawn Care Supplies Bid

**BOARD APPROVED** Siteone Landscape in the amount of \$5,877.00, and Lakeside Sod Supply in the amount of \$15,731.84 as the low responsible bidders for the Lawn Care Supply Bid items.

H. Volunteers

A list of volunteers was submitted for Board Members' information.

## 8. ADMINISTRATORS' REPORTS

### A. Building Principal Reports

Board Members reviewed the building principals' monthly reports.

### B. Attendance Report

The Attendance Report from September 2016 through February 2016 was submitted for Board Members' information.

### C. Superintendent's Report

- o Superintendent Bonnewell reviewed with Board Members details concerning Commissioner Elia's Western NY visit that he attended on 3/30/16. The Commissioner reviewed the four concerns she has been hearing most about - 1) the standards themselves; 2) roll out, support, and curriculum for teachers; 3) assessments, and 4) APPR.
- o Superintendent Bonnewell provided the Board with the Building Project Submission Update. The roof portion of the project has been approved for the summer of 2016. The larger project's architectural review is in process and the mechanical review is expected at some point this summer.
- o Superintendent Bonnewell reviewed a Power Point presentation with Board Members regarding SAT/ACT scores. The data the College Board allows shows comparisons between NYS and ACS scores. The SAT data indicates that ACS students are outperforming their peers in many measures. A smaller percentage of students across the state take the ACT exams and this data shows a very small difference in favor of NYS.
- o Superintendent Bonnewell also reviewed information regarding college courses taken through the ACE Program at Genesee Community College. Over the 2015-2016 school year, 130 students have earned 885 total credit hours with a 75% savings in tuition by taking these courses in high school.
- o Superintendent Bonnewell informed the Board that the Annual Code of Conduct review meeting will be scheduled for the Board's Code of Conduct Committee. A Public Hearing will eventually need to be scheduled with the final revised Code of Conduct prepared and approved for the start of the 2016-17 school year.
- o Superintendent Bonnewell reviewed with Board Members the volunteer process. The building principals would like to continue receiving separate volunteer applications for each building. This process enables the principals to determine the suitability of the volunteer for building needs. Teachers should also be able to manage



their volunteers utilizing them for their specific classroom needs. Once a volunteer is approved by the Board, a letter is sent from the building principal with notification of the approval.

- o Superintendent Bonnewell reviewed with the Board an Orleans County Mental Health program presented by Mark O'Brien, Director at a recent meeting he attended. Mental Health is putting officials in schools to service clientele that receive services. The program began downstate and was started locally at Holley and Kendall School Districts and has since expanded into the Medina and Lyndonville Districts. The program has met with success in each of the districts. Interest has been expressed to include ACS in this program. There are protocols to be worked out and approvals at the District and County levels to be met. Permission is also needed from the state. It will take months to reach the end result. There is no direct cost to the district other than providing space and equipment. The program is limited to students and their families and is not open to the general public.
- o Superintendent Bonnewell informed the Board that ACS has been recognized as one of the "Best Communities for Music Education" for the ninth consecutive year. Recognition was given by Superintendent Bonnewell to the students, parents, educators and community members who support these programs.

**9. BOARD DATES**

DAY	DATE	EVENT	TIME
Monday	April 18, 2016	Board Candidate Petitions Due	5:00 pm
Tuesday	April 19, 2016	Candidate Ballot Drawing District Office	10:00 am
Tuesday	April 26, 2016	Annual BOCES Budget Vote & Election	6:45 am
Monday	May 9, 2016 (2 <sup>nd</sup> Tuesday)	Regular Board of Education Meeting	7:00 pm
Tuesday	May 10, 2016	Public Hearing HS LGI	7:00 pm
Monday	May 16, 2016	Audit Finance Committee Meeting	7:00 am
Monday	May 16, 2016	Annual Honors Convocation Hickory Ridge	7:00 pm
Tuesday	May 17, 2016	Budget Vote ES Conf. A	Noon - 8:00 pm
Sunday	June 5, 2016	Baccalaureate Holy Family Parish	7:00 pm
Monday	June 6, 2016	Annual Board of Education Recognition Reception ES Foyer	6:00 pm
Monday	June 6, 2016	Regular Board of Education Meeting	7:00 pm
Friday	June 17, 2016	Class Night	7:00 pm

		MS Auditorium	
Monday	June 20, 2016	Kindergarten Graduation MS Auditorium	5:30 pm
Tuesday	June 21, 2016	Kindergarten Graduation MS Auditorium	5:30 pm
Friday	June 24, 2016	Graduation High School Gym	7:00 pm
Monday	July 11, 2016 (2 <sup>nd</sup> Monday)	Reorganizational Meeting	7:00 pm
Monday	July 11, 2016 (2 <sup>nd</sup> Monday)	Regular Board of Education Meeting	7:15 pm

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT  
BOARD APPROVED

11. OPEN SESSION  
BOARD APPROVED

12. ADJOURNMENT  
BOARD APPROVED