

ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
JANUARY 4, 2016 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:03 pm.

PLEDGE TO THE FLAG

RECOGNITION

HIGH SCHOOL STUDENT AWARDS
Leadership - Kelsee Soule
Character - Evan Pappalardo

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM - None

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of December 7, 2015 Regular Board Meeting
- B. Treasurer's Report November 2015
- C. CSE & CPSE Recommendations
- D. Committee on Special Education Referral Information
- E. Fundraiser Requests

BOARD APPROVED

3. CORRESPONDENCE

- A. Letter from Rich Gannon Re: Close Up Trip

In his letter, Mr. Gannon thanked the Board of Education for all of their help and support with regard to the Close Up trip to Washington D.C.

4. PRESENTATIONS

5. COMMITTEE REPORTS

- A. Board Process and Protocol

Mrs. Weller informed the Board that the Board Process and Protocol Committee will be meeting on January 8, 2016. A report will be made at the February 1, 2016 Board meeting.

B. Niagara Orleans School Boards Association Legislative Breakfast

Information was provided to the Board regarding the Niagara Orleans School Boards Association Legislative Breakfast. Any Board member interested in attending was requested to confirm with Ms. Ishmael by Friday, January 8, 2016 to be registered.

6. OLD BUSINESS

7. NEW BUSINESS

A. Personnel

1. Extracurricular Appointments:

a. Nic Elliott

Position: Marching Band Assistant 2

2. Substitutes:

Certified Substitute Teachers

- Katrina R. Cordeiro

Non-certified Substitute Teachers

- Carol N. Miller

Non-Instructional:

- Barbara J. Wroblewski - Monitor
- Carol N. Miller - Aide

BOARD APPROVED

B. Standard Work Day Resolution

| TITLE | NAME | STANDARD WORK DAY | TERM BEGINS/ ENDS | PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N) | DAYS/ MONTH (based on Record of Activities) |
|----------------------|----------------|-------------------|---------------------|--|---|
| Auditor | Debra Schomske | 7.5 | 07/01/15 - 06/30/16 | N | .20 |
| School Tax Collector | Sharon LaDue | 7.5 | 07/01/15 - 09/30/15 | N | 7.32 |

BOARD ESTABLISHED the above as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the deputy clerk of this body.

C. First Read - Policy 6110 Code of Ethics for Board Members and All District Personnel

The Board received First Read information regarding Policy 6110 Code of Ethics for Board members and All District Personnel. The draft policy will be brought for consideration at the February Board meeting.

D. Sunday Field Trip Request - Cheerleaders

BOARD APPROVED the field Trip Request for the cheerleaders to attend the Webster Thomas Titan's Battle on the Mats competition on Sunday, January 17, 2016.

E. Engineering Club Proposal

BOARD APPROVED the Engineering Club Proposal as submitted.

F. 2016 Spring Field Experience Students

A list of 2016 Spring Field Experience Students was submitted and reviewed for Board Members' information.

G. Volunteers

A list of volunteers was submitted and reviewed for Board Members' information. The Board discussed questions and concerns expressed by potential volunteers regarding the Volunteer process. Superintendent Bonnewell informed the Board that the District Leadership Team will review this at their next meeting to address the concerns and insure the process meets the needs and procedures of each building. The Volunteer process will be reviewed with the Board at a later date.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Building Principal Reports were submitted and reviewed for Board Members' information.

Mrs. Curtin shared that the Student Leadership Council had a very enjoyable visit at The Villages Nursing Home with twelve students delivering ornaments and holiday cheer to the elderly residents.

Mr. Monacelli reported that the Middle School is doing great.

Mr. Peterson provided additional information regarding the improvement percentage of student tardies in the High School. Further clarification was given with regard to unexcused absences and the total number of students given any extra-curricular sanctions for being tardy or absent.

B. Attendance Report

The Attendance Report for September through November 2015 was submitted and reviewed for Board Members' information.

C. Superintendent's Report

- Budget Calendar

Superintendent Bonnewell provided the Board with the 2016-2017 Budget Preparation Calendar.

- 2016-2017 School Year Calendar

Superintendent Bonnewell reviewed with the Board that the 2016-2017 School Year Calendar has not been made available as of this date. The State Education Department has not released next year's Regents exam schedule. BOCES cannot work on the calendar until this information is provided. The district's calendar aligns with BOCES. The calendar information will be provided at a later time.

- APPR

Superintendent Bonnewell reviewed with the Board the Albion Central School Annual Professional Performance Review Plan User Guide. An extensive review was made of the process for scoring teachers under the new form 3012(d). Student performance, educator observations, state growth scores, back-up SLO information and use of the District SLO in situations where no state score is given for an educator was also reviewed with the Board in a presentation by Superintendent Bonnewell.

- Mobile Dental Unit

Superintendent Bonnewell reviewed with the Board the packet of information that will be provided to all Pre-K - 5th grade students for services offered by the Mobile Dental Unit. Sealants will be offered to 2nd and 3rd grade students and an oral health survey will be provided to the parents of 3rd grade students. Participation in the survey is optional and not required for students to receive services. A letter of explanation will be sent home to parents with the information.

- Facility Use

Superintendent Bonnewell reviewed with the Board information compiled regarding facility use by the Albion Soccer Club and the Elks Club for Basketball. It was noted that preference is given based on the history of use by these groups. A late submission by the Elks Club caused a small loss of hours and choice of days for gym use.

Building Use Request(s)

BOARD APPROVED the building use request for the Harvest Christian Fellowship Father-Daughter Valentine Dance on February 12, 2016 and the building use request for the Albion Soccer Club Indoor Soccer Practices, February 1, 2016 - March 31, 2016.

BOARD APPROVED the building use request for the Albion Soccer Club Tournament, February 19th and 20th, 2016.

9. BOARD DATES

| DAY | DATE | EVENT | TIME |
|------------|-------------------|---|----------------|
| Saturday | January 23, 2016 | NOSBA's Annual Legislative Breakfast <i>Cornell Cooperative Extension Lockport, NY</i> | 8:00 am |
| Monday | January 25, 2016 | Audit Finance Committee Meeting | 7:00 am |
| Monday | February 1, 2016 | Regular Board of Education Meeting | 7:00 pm |
| Monday | February 8, 2016 | Audit Finance Committee Meeting | 7:00 am |
| Monday | February 22, 2016 | Audit Finance Committee Meeting | 7:00 am |
| Monday | March 7, 2016 | Audit Finance Committee Meeting | 7:00 am |
| Monday | March 7, 2016 | Regular Board of Education Meeting | 7:00 pm |
| Monday | March 14, 2016 | Audit Finance Committee Meeting | 7:00 am |
| Monday | TBD (March) | Bus Drivers' Breakfast HS Cafe | 10:00 am |
| Monday | March 23, 2016 | Audit Finance Committee Meeting | 7:00 am |

BOARD APPROVED

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

BOARD APPROVED

Mrs. Brown reviewed hand-outs regarding district mission statements, Aspirations and Board Goals. She requested that as Board members review the materials, they communicate their thoughts and ideas regarding Board Goals to Ms. Ishmael by January 25, 2016.

Mrs. Brown reminded the Board that the process for evaluating the Superintendent will begin in February with the intention that it be brought to a formal conclusion in April as specified by Contract.

12. ADJOURNMENT

BOARD APPROVED